

LAIKIPIA



UNIVERSITY

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OFFICE OF THE REGISTRAR
ACADEMIC AFFAIRS

Ref: LU/ACA/R(AA)/GRAD/076/VOL.III/104

18th December, 2024

All 2024 Graduates

Laikipia University

**RE: RETURN OF GRADUATION ATTIRE AND COLLECTION OF
CERTIFICATE AND OFFICIAL TRANSCRIPTS**

This is to inform all 2024 Graduates to return the Graduation attire and pick their certificates as follows:

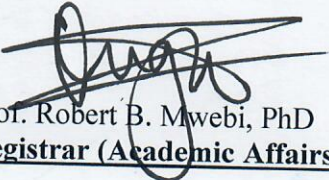
SCHOOL	DATE
School of Education	13 th and 14 th January, 2025
School of Business and Economics, School of Humanities and Development Studies, and School of Science and Applied Technology	15 th and 16 th January, 2025

For collection of certificates you will be required to submit:

- i. A Duly filled Certificate Issuance form downloadable from the website
- ii. A Duly filled Clearance Form F16
- iii. A Graduation Attire Issuance Form F17 and proof of payment of graduation fee
- iv. A University student ID card (in case of loss, payment of Ksh.500 shall apply)
- v. A National ID card
- vi. A University Receipt of Ksh.500/= as proof of payment for Official Academic Transcripts.

NB:

- i. Any graduation gown returned after **17th January, 2025** shall attract penalty at the rate of Kshs.500/- (five hundred shillings) per day inclusive of weekends.
- ii. Any certificate not collected by **1st May, 2025** will attract a storage fee of Ksh.1,000/- and a storage fee of Ksh.1,000/- for every subsequent year.


Prof. Robert B. Mwebi, PhD
Registrar (Academic Affairs)

Vision : Nurture and Transform for the World

Mission: To Contribute to the World through Education, Research, Training, Consultancy, Innovation, Outreach and Collaboration

Laikipia University is ISO 9001:2015 and ISO/IEC 27001:2013 Certified

