

LAIKIPIA

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OFFICE OF THE REGISTRAR (ACADEMIC AFFAIRS)

REF: LU/ACA/R(AA)CIRCS/071/VOL.II/117

DATE: 15TH SEPTEMBER, 2023

TO: ALL FRESHMEN

FROM: REGISTRAR (ACADEMIC AFFAIRS)

RE: INTRA/INTER SCHOOL TRANSFERS

All students requesting for the above –mentioned transfers are requested to ensure that they study the subject clusters and their respective Laikipia University cut-off points before paying for the service. Kindly note that you will only be allowed to transfer if you meet the following conditions: -


- i. If you meet or exceed the subject cluster points and mandatory subject requirement for the programme you desire.
- ii. If there is capacity in the programme you are applying for.
- iii. In case of limited capacity in the programme of choice; the order of merit shall be strictly followed. i.e., student performance ranking will be followed.
- iv. Pay the application fee of Kes.1,000/= at the cash office.

All the information you need on the intra/inter school transfer forms can be downloaded from the University website i.e. www.laikipia.ac.ke starting from **Monday 18th September, 2023** to **Friday 22nd September, 2023**

Please use your KCSE Index number as the password to access these forms. The deadline for submitting these forms at your current Dean's office and at the Registrar (AA)'s office is **Friday 22nd September, 2023** at 5.00p.m.

Successful applicants shall be notified through the University noticeboards after approval by the Deans Committee on **Tuesday 26th September, 2023**. Thereafter an authorization letter will be issued which will effectively change your registration number and programme of study.

Thank you.


Prof. Robert B. Mwebi, PhD
Registrar (Academic Affairs)

Copy to:

DVC (ARSA)
Finance Officer
Deans of Schools
All notice boards

Vision : A University for Valued Transformation of Society

Mission: To serve students and society through research, education, scholarship, training, innovation, outreach and consultancy



Laikipia University is ISO 9001:2015 and ISO/IEC 27001:2013 Certified

