

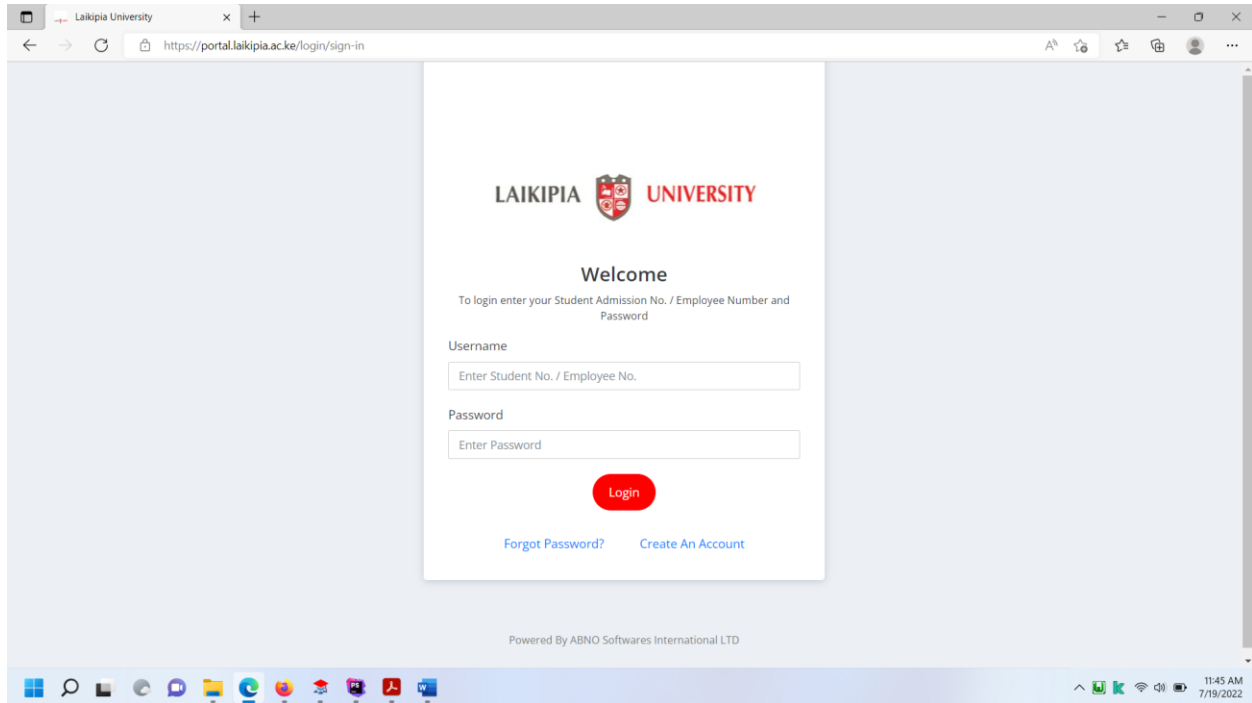


HALLS DEPARTMENT

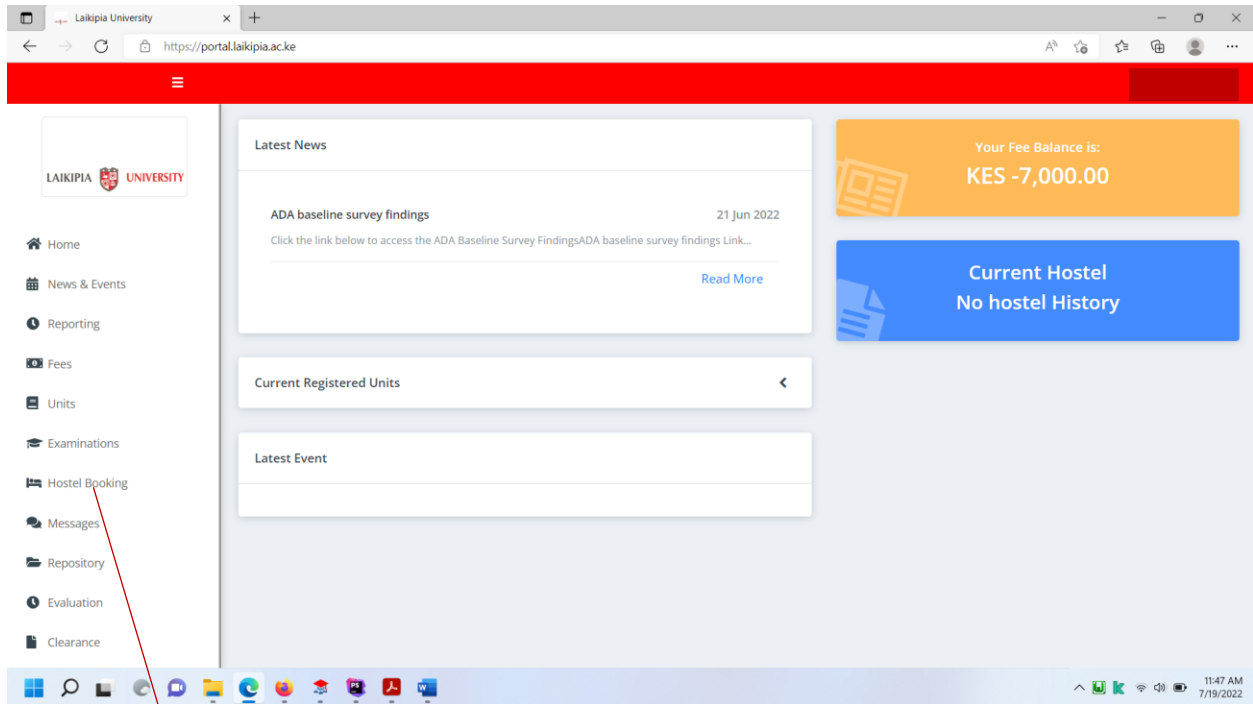
ACCOMMODATION APPLICATION PROCEDURE FOR THE FRESHMEN/WOMEN

Room Booking Procedure

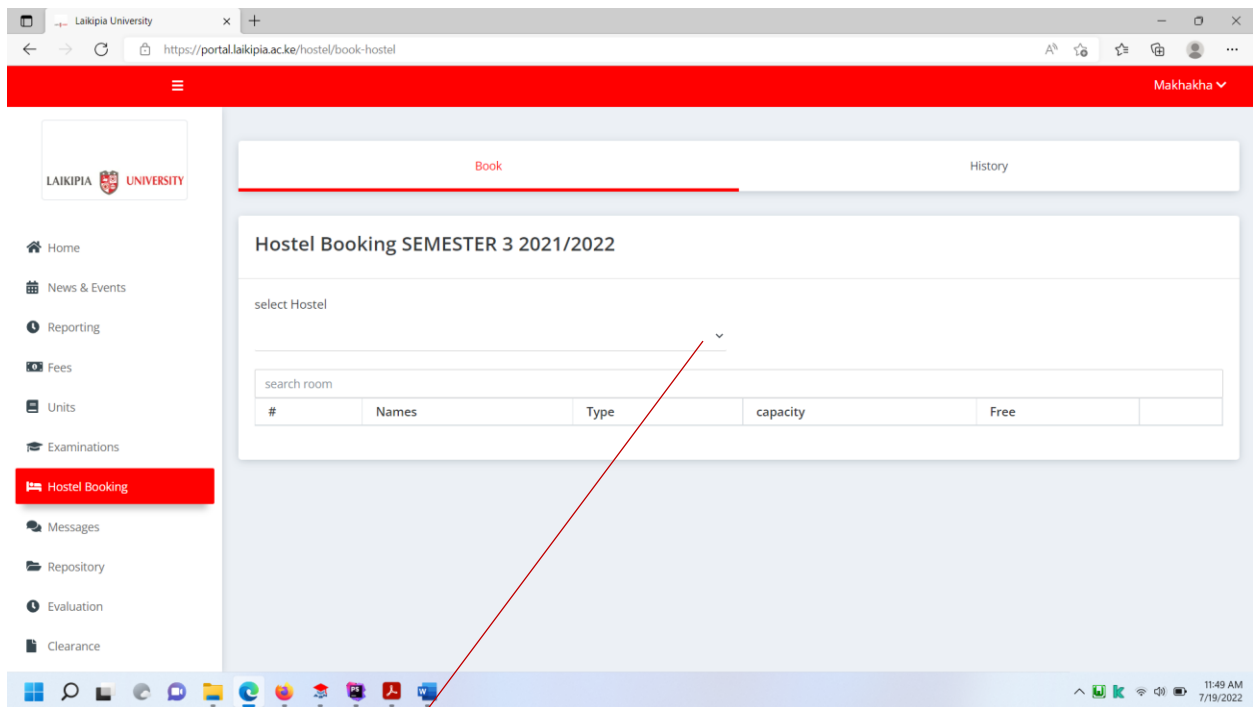
Login to: portal.laikipia.ac.ke (Enter your Registration Number as Username and password)



Once you have logged in:



Go to Hostel Booking (Under Menu)



Under Book Tab->Select the Hostel from Dropdown, It will load the rooms under the selected hostel

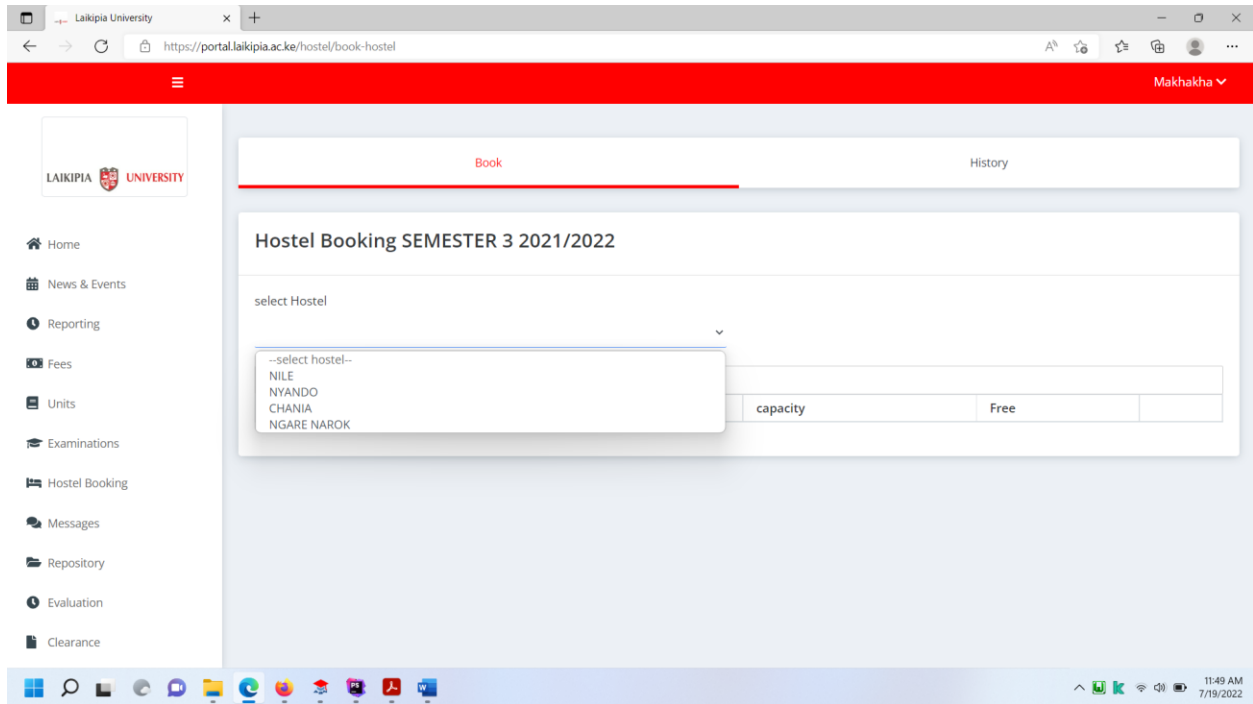
Vision : A University for Valued Transformation of Society

Mission: To serve students and society through research, education, scholarship, training, innovation, outreach and consultancy

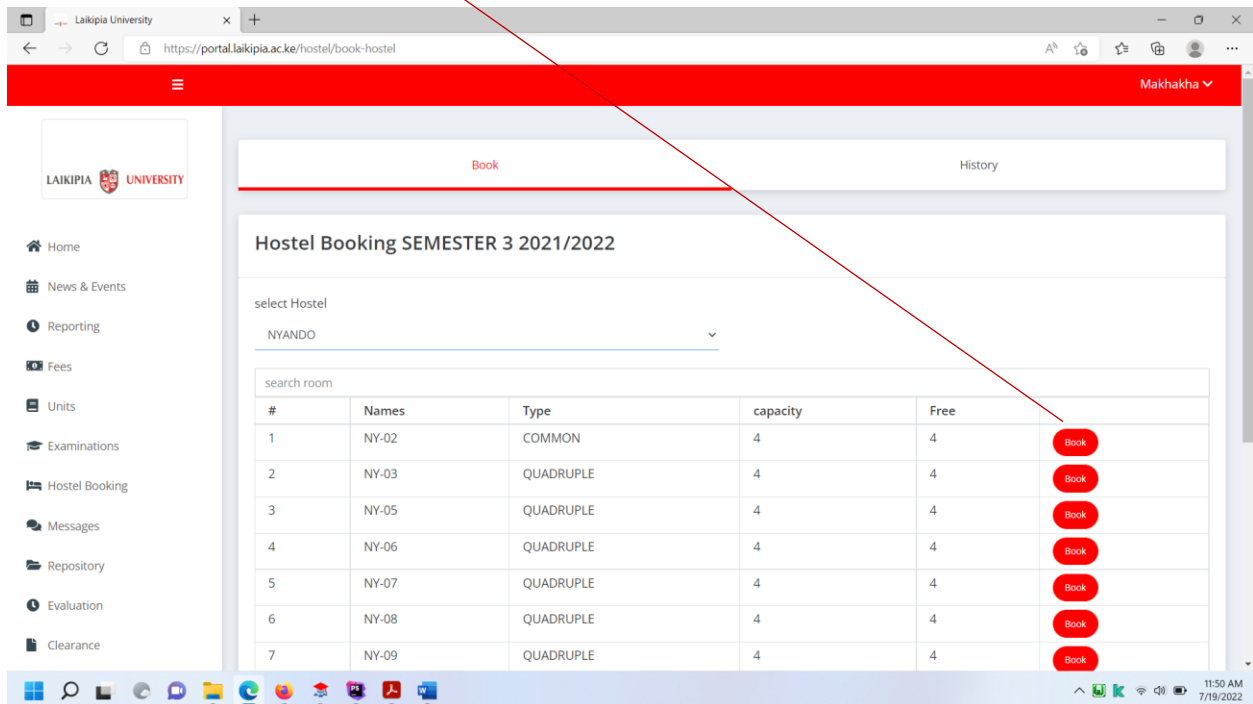


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On the preferred room click Book button



Then click Submit to confirm your booking

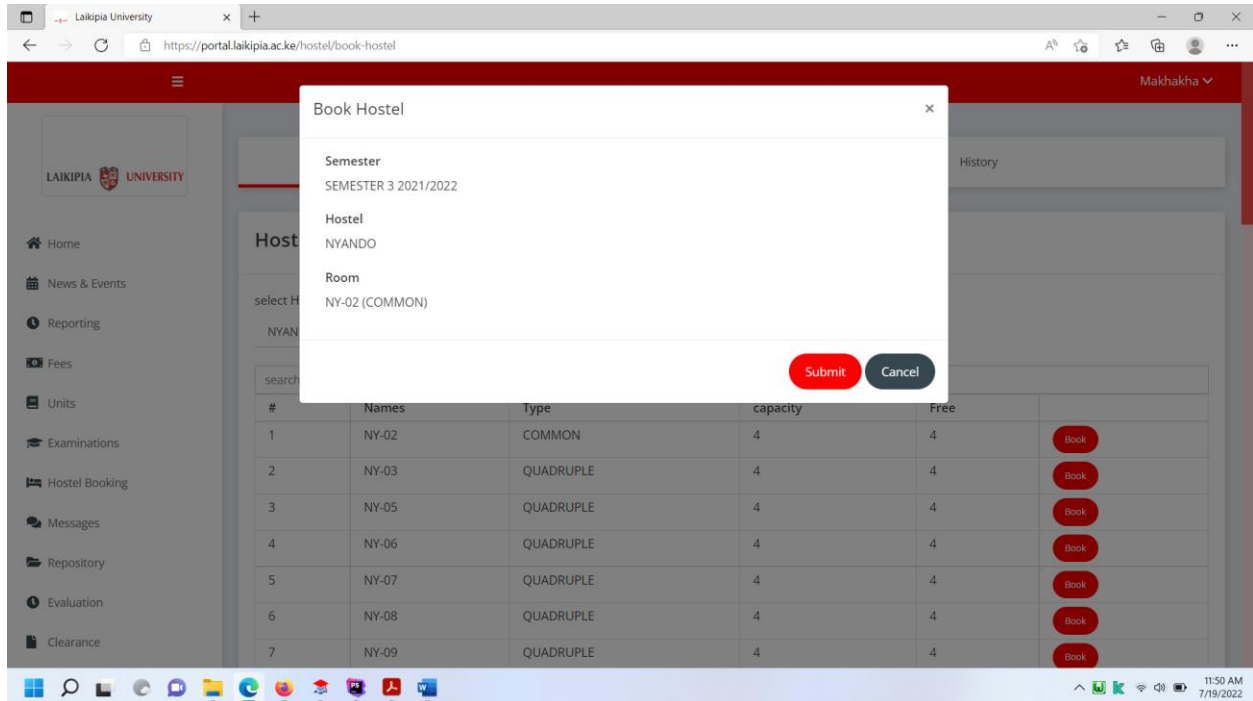
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Notes:

1. A student who books a room and wishes to cancel the booking for any reason is required to do so in writing to halls@laikipia.ac.ke or call the officers through **0753 323 925** - Mr. Alfred Mmata or **0721 336 399** – Ms. Magdaline Kotut.
2. If a student fails to report within the first two (2) weeks after official opening, the room shall be re-allocated to another student.
3. The rooms are limited and once a hostel is filled up the booking shall automatically close.
4. All accommodation fee is payable to the University Account Numbers indicated in your letter of offer. **All rooms are rated at four thousand (4,000/=) shillings per semester.**

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