

LAIKIPIA

**P.O. Box 1100 - 20300,
NYAHURURU,
KENYA**



UNIVERSITY

TEL: +254 (0) 771678035
radmin@laikipia.ac.ke;
www.laikipia.ac.ke

OFFICE OF THE REGISTRAR [ADMINISTRATION AND HUMAN CAPITAL]

Ref: LU/ADMIN/R [ADMIN]/132/IA/ 115

DATE: JUNE 5, 2025

INTERNAL ADVERTISEMENT

THE DIRECTOR - INFORMATION, COMMUNICATION AND TECHNOLOGY [ICT]

Laikipia University is a Public Chartered University located approximately 11 km from Nyahururu Town and 50 km from Nakuru City, along the Nyahururu-Nakuru Highway. It is a premier University endowed with a serene environment conducive to learning.

The University's vision is to Nurture and Transform for the World. The mission is to contribute to the World through *Education, Research, Training, Consultancy, Innovation, Outreach and Collaboration*. To effectively fulfil its mandate, the University invites applications from suitably qualified candidates with excellent credentials to be considered for appointment to the position of Director of Information, Communication and Technology [ICT].

TITLE DIRECTOR - DIRECTORATE OF ICT	
Ref: No.	LU/AD/01/6/IA/D-ICT/2025
Terms of Service	The successful candidate for the position shall be appointed for a term of four [4] years and may be eligible for re-appointment for a further term upon satisfactory performance.
Key Duties and Responsibilities The Director shall report to the Deputy Vice Chancellor and will be expected to: <ol style="list-style-type: none"> 1. Develop SMART metrics for hardware, software, and storage; 2. Ensure strategic capacity planning of the directorate; 3. Manage the ICT Department including directly supervising staff; 4. Communicate with the technology team and other departments as the collaboration requires; 5. Develop business requirements for IT; 6. Coordinate IT activities to ensure data availability and network services with as little downtime as necessary; 7. Oversee departmental finances including budgeting and forecasting; 8. Implement ICT policies; 9. Identify security vulnerabilities and eliminate them with strategic solutions that increase data security; 10. Direct and support the implementation of new software and hardware; 11. Identify and recommend new technology solutions; and 12. Prepare periodic reports on the overall status of the directorate to the Deputy Vice-Chancellor in charge of Administration, Finance and Planning. 	

Vision: *Nurture and Transform for the World.*

Mission: *To contribute to the world through Education, Research, Training, Consultancy, Innovation, Outreach, and Collaboration.*



Laikipia University is ISO 9001:2015 and ISO/IEC 27001:2013 Certified



ACADEMIC AND PROFESSIONAL REQUIREMENTS:

For appointment to this position, a candidate MUST have:

- a.** At least a minimum qualification of a Master's Degree in a relevant field [e.g., IT, Computer Science, Software Engineering] with three (3) years' active experience in Information Communication and Technology;
- b.** A Bachelor's Degree in Computer Science, Information Technology, or a related field; and
- c.** Registration/Certification in IT management or Information Security [e.g., CISM, CEH, CompTIA Security+, CISSP].

How to Apply:

Applicants should:

- 1.** Submit a detailed curriculum vitae [i.e., detailed academic qualification, professional experience, membership and/or associations], copies of certificates, e-mail addresses, and daytime telephone contacts;
- 2.** Provide names, telephone numbers, and contact addresses of three referees;
- 3.** Ensure adherence to ethical and legal requirements [Chapter 6 of the Constitution of Kenya]; and
- 4.** Submit both the application and a confidential referee report on their suitability for the position to the undersigned:

**The Registrar Administration and Human Capital [AHC],
Laikipia University,
P.O. Box 1100-20300,
NYAHURURU, KENYA
Email: radmin@laikipia.ac.ke**

Interested and qualified candidates are encouraged to submit their applications, which should include:

- **Four (4) hard copies** of the application documents sent to the address provided above, and
- **One (1) identical PDF copy** of the same documents emailed to: radmin@laikipia.ac.ke

Applications must be received by **Thursday, June 19, 2025**, by close of business at **5:00 p.m.**

Please note that only shortlisted candidates will be contacted.

Laikipia University is an equal opportunity employer. Youth, Women, Persons with disabilities, and Individuals from marginalized and minority communities are encouraged to apply.

Vision: Nurture and Transform for the World.

Mission: To contribute to the world through Education, Research, Training, Consultancy, Innovation, Outreach, and Collaboration.



Laikipia University is ISO 9001:2015 and ISO/IEC 27001:2013 Certified

