



**OFFICE OF THE REGISTRAR  
(ACADEMIC AFFAIRS)**

**REF : LU/ACA/R(AA)/CIRCS/071/VOL.11/053**

**DATE : 13<sup>TH</sup> OCTOBER, 2021**

**TO : ALL FIRST YEAR STUDENTS 2021/2022 GROUP**

**RE : REGISTRATION, ORIENTATION AND LEARNING**

Laikipia University wishes to inform all 2021/2022 First Year students that the registration, orientation and commencement of learning shall be as per the schedule below:

S/N	ACTIVITY	DATE
1	<b>REPORTING AND REGISTRATION AT VISION 2030 HALL</b> Preference will be given to the schools as follows:  i. School of Education ii. School of Humanities and Development Studies iii. School of Business and Economics iv. School of Science and Applied Technology	18 <sup>th</sup> October, 2021 19 <sup>th</sup> October, 2021 21 <sup>st</sup> October, 2021 22 <sup>nd</sup> October, 2021
2	<b>ORIENTATION</b>	25 <sup>th</sup> to 29 <sup>th</sup> October, 2021
3	<b>INTER – PROGRAMME TRANSFERS</b>	1 <sup>st</sup> to 5 <sup>th</sup> November, 2021
4	<b>LEARNING</b>	From 1 <sup>st</sup> November, 2021

**REQUIREMENTS**

1. The following documents duly completed (where applicable) to be scanned, zipped and sent to the following email [admissions@laikipia.ac.ke](mailto:admissions@laikipia.ac.ke) before commencing the registration process.
  - a. Personal Details (LU/RAA/F06)
  - b. Acceptance of Offer (LU/RAA/F07-1A)
  - c. Deferment of Study (LU/RAA/F07-1B)
  - d. Decline of Offer (LU/RAA/F07-2)
  - e. Medical Biodata Examination (LU/RAA/F08)
  - f. Insurance/Medical Consent (LU/RAA/F09)
  - g. Student's Bond of Good Conduct (LU/RAA/F20)

- NB:** (a) **Original Documents** shall be verified when students report physically on Campus.
- (b) Three (3) copies of the above documents shall be submitted to the Office of the Registrar (Academic Affairs) at the time of verifying the original documents.
2. Prepare to pay all fees and charges as per the fees structure on your **Letter of Offer** through any of the following bank accounts. Keep the receipt(s) and bring as evidence on the day of registration.

Co-operative Bank of Kenya A/c Name: Laikipia University A/c No: <b>01129501778000</b>	Kenya Commercial Bank A/c Name: Laikipia University A/c No: <b>1101909080</b>	Equity Bank A/c Name: Laikipia University A/c No: <b>0160295840456</b>
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**NB 1: ALL UNIVERSITY PAYMENTS SHALL BE MADE THROUGH THE ABOVE STATED BANK ACCOUNTS AND NOT ANY OTHER MODE OF PAYMENTS E.G. MPESA, AIRTEL MONEY E.T.C.**

**NB 2: NO STUDENT SHALL BE REGISTERED OR PARTICIPATE IN LEARNING WITHOUT PAYMENT OF THE REQUIRED FEES**

3. Once the above requirements are fulfilled, use the following link <http://portal.laikipia.ac.ke/> to create a portal account.

**Wish you a smooth and successful registration experience**



**Dr. Raphael K. Kiugu, Ph.D.**  
**Registrar (Academic Affairs)**